Version No. : 03 Effective Date: 25th November 2022



IRKHSSS ELECTION COMMISSION

NOMINATION FORM

IRKHSSS ELECTION 2022/2023

(Please tick / whichever applicable)

IRKHSSS Mainboard Seats

-) Presidential
-) Secretary
- () Treasurer

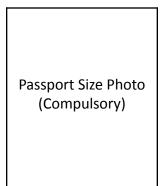
Council of Chairpersons Seats

- () Secretariat of Arabic Language and Literature
- () Secretariat of Communication
- () Secretariat of English Language and Literature
- () Secretariat of History and Civilization
- () Secretariat of Fiqh and Usul Al-Fiqh
- () Secretariat of Qur'an and Sunnah Studies
- () Secretariat of Usul Al-Din and Comparative Religion
- () Secretariat of Political Science
- () Secretariat of Psychology
- () Secretariat of Sociology and Anthropology

GUIDELINES FOR CANDIDATES

- 1) Please read all the details required carefully;
- 2) A candidate may only apply for **one** position;
- 3) The candidates who are contesting in the IRKHSSS Election must fulfill the following conditions:
 - a registered undergraduate student of AHAS KIRKHS;
 - obtained CGPA not less than 2.80 for General seats and Council of Chairpersons seats whereas
 3.00 for Presidential seats at the time of nomination;
 - completed at least one regular semester for IRKHSSS seats.
 - 1st year 1 semester students are eligible to be a candidate for the secretariat seat.
 - final year students are not allowed to contest in the election.
 - have not been required to repeat one or more semester;
 - have been not found guilty and convicted to any disciplinary offense under the Student Disciplinary Rules except for compoundable offenses;
 - students who hold positions in other societies/clubs or Mahallah may contest in IRKHSSS Election;
 - not the member of Election Commission, Election Working Committee, Election Tribunal Committee, and Election Audit Committee; and
 - any other qualification determined by the Election Working Commission from time to time.
- 4) Please submit the completed form together with a copy of matric card, latest result slip and receipt of payment of deposit to the official email of Election Commission, ec.ahaskirkhs@gmail.com, latest by 29th November 2022 (Tuesday) at 5:00 PM.
- 5) Please note that only completed forms will be processed by the Election Commission.
- All information given by candidates will be verified with related office(s) and Person-in-Charge.
 False information will be subject to disqualification.
- 7) Candidates are compulsory to attend a briefing session on 30th November 2022 (Wednesday)
 9.00 pm. The platform that will be used is going to be informed later.
- Payment must be made before submitting the nomination form. Payment can be made to the Treasurer of IRKHSSS Election Commission, Sr. Dahlia binti Husin (12040031703720 - Bank Muamalat).

Any further inquiries, please contact our Public Relations Council: Sr. Nur Errina 016-5102447 E-mail: ec.ahaskirkhs@gmail.com



PART I - PERSONAL INFORMATION (filled in by candidate)

PARTICULARS	DETAILS
Name of Candidate	
IC/Passport Number	
Matriculation Number	
Cumulative Grade Point Average (CGPA)	
Kulliyyah / Major / Year of Study i.e. AHAS KIRKHS / Arabic Language & Literature / Year 2	
Mahallah	
Contact Number	
E-mail	
Physical disability or medical problem (if any)	

PART II – INVOLVEMENT IN STUDENT'S SOCIETY/CLUB/ASSOCIATION

A. Leadership Experience

NAME OF SOCIETY/CLUB/ASSOCIATION	POSITION	YEAR/TENURE <i>i.e. 2018/2019</i>

B. Programme Management

	PROGRAMME 1	PROGRAMME 2
Name of Programme		
Position Held		
Roles & Responsibilities Briefly explain your job scopes throughout the programme		
Date & Venue		
Level i.e. International / National / State / University / Kulliyyah / Department/ Society		

Experience gained	

C. Award & Recognition (Academic & Involvement)

NAME OF AWARD/RECOGNITION	DATE/SEMESTER/YEAR

PART III – VISION AND MISSION

Briefly explain your visions and missions as future leader of AHAS KIRKHS Election by specifically referring to your applied position. Your explanations can be in bullet **or** paragraph form between 50-70 words only (You may use another attachment).

PART IV – DECLARATION BY CANDIDATE

I hereby declare that the information in this Candidacy Form for AHAS KIRKHS Election is true and correct. Any false information given will be subject to disqualification.

Name: Signature and Date:

PART V – DECLARATION BY NOMINATOR AND SECONDER

Candidate should find a nominator and seconder among AHAS KIRKHS active students to support your application.

I hereby nominate the student as one of the candidates for AHAS KIRKHS Election.

Name of Nominator : Matric Number : Major : Contact Number :

Signature and Date:

I hereby second the nomination of the student as one of the candidates for AHAS KIRKHS Election.

Name of Seconder : Matric Number : Major : Contact Number :

Signature and Date:

FOR OFFICIAL USE

Checklist: *(to be filled by Election Officer)*

- () Formal photo
- () Completed form
- () Copy of matric card
- () Copy of latest result slip
- () Fulfill criteria one academic year
- () Receipt of payment

Verified by:

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NUR ANIS FARHANA BINTI RAHMAN IZHAR,

Election Tribunal Officer.